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Minutes of Regular Meeting
of the
Board of Trustees
of
The Winnipeg School Division

**APPROVED BY THE
BOARD ON
MARCH 2, 2015**

Board Room, Administration Building,
Winnipeg, February 2, 2015.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:00 p.m.

CALL TO ORDER AND ROLL CALL

Present: Trustees M. Wasyliw, S. Rollins, C. Broughton, L. Naylor,
K. Freedman, C. Collins, A. Beach, M. Babinsky, D. Koshelanyk

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes, F. Mota,
G. Heath, B. Lapointe, R. Carter

APPROVAL OF THE AGENDA

Rollins-Broughton That the Agenda for the regular meeting of the School Board to be held this evening, February 2, 2015, be approved. – Carried.

READING AND CONFIRMING OF MINUTES

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these revised minutes to be taken as read, and approved as follows:

Koshelanyk-Babinsky Regular Meeting – January 12, 2015
Broughton-Babinsky Special Meeting – January 19, 2015

READING OF COMMUNICATIONS AND PETITIONS

The following correspondence was dealt with as indicated:

OC01-15 From Peter Bjornson, Minister of Education and Advanced Learning

Regarding accumulated surplus in excess of 4% of operating expenditure, school divisions are directed to apply the amount of accumulated surplus that exceeds 4% towards a reduction in their Special Levy in the following calendar year beginning with the 2015 Special Levy.

Rollins-Collins That this correspondence be received as information. - Carried.

- OC02-15 From James Moore, Minister of Industry
- Regarding the 2014 Spring Report of the Auditor General of Canada concerning the National Household Survey and improvements needed to meet user needs for data from small geographic areas and subpopulation.
- Naylor-Freedman That this correspondence be received as information. - Carried.
- OC03-15 From Kim Storer, President, Lord Nelson Parent Association
- Requesting that the Board of Trustees give consideration for the placement of an Adult Crossing Guard at Aberdeen Ave. and McPhillips St. intersection.
- Koshelanyk-Babinsky That this correspondence be referred to Building/Transportation Committee for consideration. - Carried
- OC04-15 From David Yeo, Director, Education Administration Services, Manitoba Education and Advanced Learning
- Reminding divisions/districts of options related to the 2015/2016 school bus purchase, and requesting that divisions/districts register their choice as outlined in his letter dated December 11, 2014. The Manitoba Education and Advanced Learning has been advised that confirmation on whether or not the Division will participate in the Central Tender Process is required.
- Broughton-Collins That Manitoba Education and Advanced Learning be advised that the Winnipeg School Division will participate in the Central Tender Process for the 2015/2016 school bus purchase.- Carried.
- OC05-15 From Colleen Carswell, Board Chair, River East Transcona School Division
- Regarding the recent change in monitoring of cold weather and advises that the River East Transcona School Board referred the matter to Finance, Facilities and Transportation Committee for review.
- Koshelanyk-Freedman That this correspondence be received as information. - Carried.
- OC06-15 From Craig McGregor, Board Chair, St. James-Assiniboia School Division
- Regarding cold weather monitoring location and advising that the St. James Assiniboia School Division Board does not contemplate any change to the current cold weather monitoring situation.
- Koshelanyk-Naylor That this correspondence be received as information. - Carried

PRESENTATION AND CONSIDERATION OF REPORTS

The following reports was considered:

Superintendent's Report No. 2-2015	Dated February 2, 2015
Finance/Personnel Committee Report No. 1-2015	Dated January 12, 2015
Public Relations/Communications Report No. 1-2015	Dated January 13, 2015
WSD/Winnipeg Police Services Joint Committee Report 1-2015	Dated January 15, 2015
Finance/Personnel Committee Report No. 2-2015	Dated January 19, 2015
Pension Committee Report No. 1-2015	Dated January 21, 2015
Finance/Personnel Committee Report No. 3-2015	Dated January 26, 2015
Building/Transportation Committee Report No. 1-2015	Dated January 29, 2015

Superintendent's Report No.2-2015

Broughton-Collins	That Clause No. 1 (Various Schools - Closed Circuit Television (CCTV) Installation/Upgrade Phase 6) be approved. – Carried.
Rollins-Koshelanyk	That Clause No. 2 (Production Printing Equipment for Central Print Services) be approved. – Carried.
Collins-Naylor	That Clause No.3 (Recognition for Special Accomplishments) be approved. – Carried.
Broughton-Collins	That Clause No. 4 (Request for Proposal – School Buses) be approved. – Carried.

Finance/Personnel Committee Report No. 1-2015

Rollins-Beach	That the Finance/Personnel Committee Report No. 1-2015 be receive as information – Carried.
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Public Relations/Communications Report No. 1-2015

Freedman-Broughton	That the Public Relations/Communications Report No. 1-2015 be received as information – Carried
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WSD/Winnipeg Police Services Joint Committee Report 1-2015

Naylor-Koshelanyk	That the WSD/Winnipeg Police Services Joint Committee Report 1-2015 be received as information – Carried.
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Finance/Personnel Committee Report No. 2-2015

Rollins-Beach	That the Finance/Personnel Committee Report No. 2-2015 be received as information – Carried.
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Pension Committee Report No. 1-2015

Collins-Babinsky	That the Pension Committee Report No. 1-2015 be received as information – Carried
Collins-Babinsky	That Clause No. 2. (Cost of Living Adjustment) be approved. – Carried.

Finance/Personnel Committee Report No. 3-2015

Rollins-Beach That the Finance/Personnel Committee Report No. 3-2015 be received as information – Carried

Building/Transportation Committee Report No. 1-2015

Broughton-Rollins That the Building/Transportation Committee Report No. 1-2015 be received as information – Carried.

Broughton-Rollins A) That the Notice of Motion requirements to reverse a decision as outlined in Procedural By-law 1203, section 33.1 be suspended. - Carried

Broughton-Collins B) That the motion adopted by the Board of Trustees on December 15, 2014 as follows:

i) Maintenance of the status quo whereby École LaVérendrye would continue to operate as a N-6 school in its present location.

ii) Request additional classrooms from the Department of Education and Advanced Learning.

iii) Explore the possibility of establishing a new French milieu program outside of the existing École LaVérendrye catchment area.

be reversed.- Carried.

Broughton-Collins C) That community consultation take place with parents from Earl Grey School and École LaVérendrye communities on the following:

i) École LaVérendrye remain as Milieu school for the 2015/2016 school year;

ii) That the Earl Grey, grades 7 and 8 be discontinued for the 2016/2017 school year;

iii) That École LaVérendrye Grades 4, 5, and 6 transition to Earl Grey for the 2015/2016 school year with remaining grades to transition during the 2016/2017 school year; and that the N-Grade 6 program at Earl Grey transition to École LaVérendrye during the 2016/2017 school year;

iv) Explore the possibility of establishing a new French milieu program outside of the existing École LaVérendrye catchment including Sir William Osler and Robert H. Smith for possible programs;

v) That administration provide an update on the status of enrolment, community consultation and a report to the Building/Transportation Committee in early June 2015; and

- Babinsky-Collins In Amendment: vi) That the results of the community consultation be presented to the Board of Trustees by April 13, 2015.
vii) **That the Board explore other options presented by the community** - defeated
- Wasyliw-Rollins In Amendment: C) That community consultation take place with parents from Earl Grey School and École LaVérendrye, **École Robert H. Smith School and Sir William Osler** communities on the following: - Carried.
- Collins-Beach ii) That the Earl Grey, grades 7 and 8 **students** be **discontinued relocated** for the 2016/2017 school year **and onwards**; - Carried.
- Freedman-Babinsky **vii) Maintenance of the status quo whereby École LaVérendrye would continue to operate as a N-6 school in its present location.** – Carried.
- Broughton-Rollins C) That community consultation take place with parents from Earl Grey School and École LaVérendrye, École Robert H. Smith School and Sir William Osler communities on the following:
- i) École LaVérendrye remain as Milieu school for the 2015/2016 school year;
 - ii) That the Earl Grey, grades 7 and 8 students be relocated for the 2016/2017 school year and onwards;
 - iii) That École LaVérendrye Grades 4, 5, and 6 transition to Earl Grey for the 2015/2016 school year with remaining grades to transition during the 2016/2017 school year; and that the N-Grade 6 program at Earl Grey transition to Earl Grey École LaVérendrye during the 2016/2017 school year;
 - iv) Explore the possibility of establishing a new French milieu program outside of the existing École LaVérendrye catchment including Sir William Osler and Robert H. Smith for possible programs;
 - v) That administration provide an update on the status of enrolment, community consultation and a report to the Building/Transportation Committee in early June 2015; and
 - vi) That the results of the community consultation be presented to the Board of Trustees by April 13, 2015.
 - vii) Maintenance of the status quo whereby École LaVérendrye would continue to operate as a N-6 school in its present location. – Carried.

ENQUIRIES AND ANNOUNCEMENTS

93 - School Visits

Trustee Beach informed trustees he had an opportunity to visit 6 schools in Ward 7 and would like to thank the staff and administration at Elmwood, George V, Glenelm, Kent Road, Luxton and Norquay schools for their kindness and hospitality.

94 - Piping Industry Technical College

Trustee Beach informed trustees that he attended an Open house for Piping Industry Technical College who has a partnership with the Winnipeg School Division and Seven Oaks School Division.

95 - Manitoba Education Research Network Conference

Trustee Freedman informed trustees that he had the pleasure of attending the Manitoba Education Research Network conference on Friday, January 30, 2015, at the Frontier School Division Board Office along with educators, administrators, and trustees from various divisions and universities. Trustee Freedman expressed that it was a tremendous event and was exposed to interesting programs such the Wayfinders program out of Seven Oaks School Division and some successful adult tutoring and mentorship programs. Trustee Freedman wished to thank MERN for the opportunity and looks forward to attending another event in the future.

96 - Sexual Exploitation of Children

Trustee Freedman informed trustees that he had a meeting with an active member of the Ward 5 community, Ms. Freda Klassen. She expressed concerns that there is a lot of sexual exploitation of children living in the Winnipeg School Division boundaries and some broader safety issues. She also advised that the average age that youth fall into sexual exploitation is 14 years old which means that there are a significant amount of children who are exploited at 12 years, 11 years or younger. Trustee Freedman encourages the Winnipeg School Division to work with community stakeholders on empowering youth and especially young girls to stay out of the sex trade.

97 - Division tour for Trustees

Trustee Koshelanyk requested that consideration be given to possibly visiting all of the buildings collectively in order to be better informed when making budgetary decisions.

98 – Weeds

In response to an enquiry from Trustee Koshelanyk, regarding the Division products used to prevent weeds from cracking cement, the Director of Building indicated that the Division does not use products to control weeds and schools manually maintain the grounds.

99 - Black History Month

Trustee Babinsky wished to remind fellow trustees that February is Black History Month and to take part in the events occurring throughout the Division.

100 – Suspensions

Trustee Babinsky shared with the trustees a Winnipeg Free Press article regarding suspensions in the Division. Trustee Babinsky noted that between September 2012 and January 2014 there were 931 physical assaults and 134 attacks on staff.

NEW BUSINESS101 - Condolences

That the Board's sympathy be recorded, with regret, in the bereavement of the following:

On January 4, 2015, Arthur Powell, Retired Journeyman Electrician, a member of our staff for 46 years;

On January 18, 2015, Olga H. Szumik, Retired Teacher, a member of our staff for 38 years;

and that this motion be adopted by a silent standing vote.- Carried

102 - By-Law 1231 – SECOND AND FINAL READING
DEBENTURE BORROWING - \$3,303,500.00

Rollins-Collins (a) "That By-Law No. 1231, a by-law of the Winnipeg School Division for the purpose of borrowing THREE MILLION THREE HUNDRED AND THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,303,500.00) for certain building projects be introduced and read a second time in short."

By-Law No. 1231 then read accordingly.-Carried.

Rollins-Collins (b) "That the rules be suspended in order for By-Law No. 1231 to be read a third time."

Rollins-Collins (c) "That By-Law No. 1231, a by-law of the Winnipeg School Division, be read a third time in short and passed."

By-Law No. 1231 then read accordingly.- Carried.

103 - By-Law No. 1232 – FIRST READING
Religious Instruction at Greenway School

Babinsky-Koshelanyk "That By-Law No. 1232, a by-law of The Winnipeg School Division for the purpose of permitting religious instruction at Greenway School, be now introduced and read a first time in short."

Trustee Koshelanyk rose on a point of order and indicated that the petition was not submitted in accordance to the Public Schools Act and was out of order, therefore requested the item be removed from Agenda and requested a ruling from the Chair.

The Chair agreed and indicated that the petition did not meet the requirements of the Public Schools Act.

Trustee Babinsky challenged the Ruling of the Chair.

The Chair then called for the question.

Shall the ruling of the Chair be sustained?

The ruling of the Chair was sustained. - Carried

104 - Suicide Prevention Policy

Naylor-Beach That a draft policy be prepared and referred to the Policy/Program Committee for review.- Carried.

105 - Service Dogs Policy

Freedman-Beach That a draft policy be prepared and referred to the Policy/Program Committee for review.- Carried

106 - Policy IGAB – Diversity and Equity Education

Babinsky-Freedman That Policy IGAB – Diversity and Equity Education be referred to the Policy/Program Committee for review.- Carried.

107 - MSBA Representative

Koshelanyk-Rollins That Trustee Collins be named as the MSBA Regional Director for the term commencing March 2015.- Carried.

AGENDA INFORMATION ITEMS

Babinsky-Freedman That Information Correspondence No. IC09-15- IC13-15 be received as information - Carried.

BUSINESS MATTERS AS DEFINED IN RULE 42.7Committee of the Whole

Collins-Beach That the Board recess in Committee of the Whole in camera at this time. – Carried.

The Board then recessed into Committee of the Whole in camera at 8:55 p.m. with Trustee Collins in the Chair.

Upon the Board resuming in public session at 9:50 p.m. Trustee Collins, the Chair of the Committee of the Whole presented the following recommendations of that Committee:

108 - Leaves Of Absence – Without Salary

Collins-Broughton That the leaves of absence without salary as outlined in the confidential report dated February 2, 2015 be granted.- Carried.

109 - Manitoba School Boards Association Student Citizenship Award

Collins-Rollins That the students named in the confidential memorandum from the Chief Superintendent dated February 2, 2015 be submitted to the Manitoba School Boards Association for consideration for the MSBA Student Citizenship Award and the Student Group Award.- Carried.

110 - Premier Award for School Board Innovation - Nomination

Collins-Naylor That Sisler High School's Network and Cyber Security Academy be nominated for consideration as the Premier Award for School Board Innovation to the Manitoba School Boards Association.- Carried.

111 - "Tell Them From Me" Student On-Line Survey Results

Collins-Beach That the "Tell Them From Me" Survey Results be referred to the Policy/ Program Committee.- Carried.

Trustee Collins, the Chair of the Committee of the Whole reported that direction was given regarding Manitoba School Boards Association, Negotiations, Ellen Douglass property, Special Committee to Review Existing Structure of District Advisory Committees and a Governance Review of the Winnipeg School Division.

Committee of the Whole

Koshelanyk-Broughton That the Board recess into closed camera with Chief Superintendent, Secretary-Treasurer and Director of Human Resources at this time. – Carried.

The Board then recessed into closed camera with Chief Superintendent, Secretary-Treasurer and Director of Human Resources at 10:10 p.m.

Upon the Board resuming in public session at 10:25 p.m. Trustee Collins, the Chair of the Committee of the Whole reported that there were discussions regarding personnel matters.

NOTICE OF MOTIONS

The following Notice of Motion was presented during the meeting by Trustee Koshelanyk:

"That the procedural By-Law No.1203 section 14.5 be revised as follows:

The agendas only for all regular school board meetings and special meetings of the Board will be available ~~to the public after 9:00 a.m. the morning of the Board meeting and will be posted on the Division website~~ **electronically to the public and on the Division website at least 24 hours prior to the meeting."**

The following Notice of Motion was presented during the meeting by Trustee Koshelanyk:

"That Trustees be required to use the Winnipeg School Division email accounts for all matters related to Division business."

The following Notice of Motion was presented during the meeting by Trustee Wasyliw:

- a) "That the Use of School Facilities Policy be reviewed and updated to encourage and foster effective Joint Use Agreements between the Winnipeg School Division and its community partners; and
- b) "That the matter be referred to the Policy/Program Committee for recommendations and review."

The following Notice of Motion was presented during the meeting by Trustee Wasyliw:

- a) "That the administration of the Winnipeg School Board be authorized to enter into negotiations with the Corydon Community Centre to create a joint committee to develop a model agreement that would allow for the creation of a programming partnership between the Corydon Community Centre and the Winnipeg School Division; and
- b) "That a draft agreement be referred to the Policy/Program Committee for recommendations and review."

The following Notice of Motion was presented during the meeting by Trustee Wasyliw:

- a) "That the administration of the Winnipeg School Board be authorized to survey the current and past users of Winnipeg School Division facilities in order to ascertain what recommendations and changes could be made to our current policy to improve community access to our facilities; and
- b) "That the survey results including recommendations be referred to the Policy/Program Committee for review."

The following Notice of Motion was presented during the meeting by Trustee Freedman

- a) "That a permanent Governance Committee be established to provide ongoing monitoring and evaluation of governance procedures within the Winnipeg School Division; and
- b) "That the administration, in consultation with Trustees, develop a Terms of Reference for a permanent Governance Committee no later than April 16, 2015."

The meeting adjourned at 10:27 p.m.

Chair

Secretary-Treasurer

SUPERINTENDENT'S REPORT NO. 2 - 2015

To the Chair and Members
Winnipeg School Board

February 2, 2015

1. Various Schools - Closed Circuit Television (CCTV) Installation/Upgrade Phase 6

At a meeting held March 10, 2014 The Board of Trustees approved a \$300,000 allocation from accumulated reserve to continue the implementation of security measures in schools including the installation of security cameras. Ten (10) schools (Argyle, Cecil Rhodes 2, Clifton, Fort Rouge, Gladstone, Greenway, Lansdowne, Machray, Mulvey and École Sacré Coeur) are included in phase 6 of the Closed Circuit Television (CCTV) Installation/Upgrade program.

Tenders were advertised for the project. The following is a summary of the bids received:

<u>Firm</u>	<u>Total Price</u>
Exco Ventures Ltd.	\$ 193,856.94*
More-Lite Electric Ltd.	<u>195,637.65</u>
Wescan Electrical Mechanical Services	196,410.00*
McCaine Electric Ltd.	207,807.16
Simplex Grinnell, A Division of Tyco International of Canada Ltd.	289,738.48

*Does not meet specifications.

Recommendation:

That the tender of More-Lite Electric Ltd. to supply all material and perform all work in connection with the Closed Circuit Television (CCTV) Installation/Upgrade Phase 6 project at ten (10) schools (Argyle, Cecil Rhodes 2, Clifton, Fort Rouge, Gladstone, Greenway, Lansdowne, Machray, Mulvey and Ecole Sacre Coeur) be accepted, in accordance with the plans and specifications therefor, for the total amount of \$195,637.65, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with More-Lite Electric Ltd. for the carrying out of the work.

2. Production Printing Equipment for Central Print Services

A request for proposal (RFP) was issued for the supply and maintenance of production printing equipment used in Central Print Services.

A review team comprised of Central Print Services staff and the Secretary-Treasurer's Department was formed to develop the specifications of the RFP and to select the equipment that would best meet the needs of the Division.

A total of 4 responses were received from the following vendors;

- 1) Konica Minolta Business Solutions Canada Ltd – Konica Minolta equipment.
- 2) Konica Minolta Business Solutions Canada Ltd – Océ equipment.
- 3) The Data Group
- 4) Xerox Canada

Evaluations were performed by the review team including: site visits to other facilities, environmental impacts, energy consumption, service history, print quality, cost of ownership and review of operator ergonomics. This evaluation resulted in the Océ equipment being rated as the best choice for the Division. The Océ proposal results in a reduction in lease costs of approximately 18% from the current contract.

<u>Vendor</u>	<u>Annual Lease Cost</u>
Konica Minolta	\$78,526 (1)
Océ	<u>138,990</u>
Xerox	148,781
The Data Group	(2)

(1) Konica Minolta equipment was rejected due to; inferior print quality, unacceptable noise levels that would require Staff to wear hearing protection, highest energy consumption, higher chemical emissions such as ozone, undesirable paper supply design that increases risk of injury to Operators and slower print job processing.

(2) This vendor proposed printing services instead of equipment.

Recommendation:

That the proper officers of the Division be authorized to enter into an agreement with Konica Minolta Business Solutions Canada Ltd. to acquire Océ production printing equipment and a colour copier for the period from April 1, 2015 to March 31, 2020 with an option to extend the agreement for up to two additional years.

Superintendent's Report No. 1-2015

3. Recognition for Special Accomplishments

At a meeting held December 15, 2014 funding for twelve grade 9 Tec Voc High School students and two chaperones were approved to attend the Human Rights and Holocaust Studies Program in Washington, D.C. from April 26 to April 29, 2015.

The Human Rights and Holocaust Studies Program is held annually in Washington, D.C. This year the program will be from April 26 to April 29, 2015, May 3 to May 6, 2015 and May 10 to May 13, 2015. Students from various schools have benefited from their participation in this program. The Asper Foundation determines the cost per student (travel, accommodations and educational classes) to attend the program. The Asper Foundation charges a lower cost to schools they have identified as having the greatest needs based on their own criteria. Participation in this program is a school-based decision and is voluntary.

In addition, six grade 9 Tec Voc High School students and two chaperones have been identified to participate in the Human Rights and Holocaust Studies Program.

It is recommended that in accordance with Board Policy AGAB - Recognition for Special Accomplishments, each student receive funding in the amount of \$400 (total \$2,400) to support their attendance at the event from April 26 to April 29, 2015 and that funding for substitute costs for two teachers for up to three days (total 6 days) be approved.

Recommendation:

That in accordance with Policy AGAB – Recognition for Special Accomplishments, authority be given for six students from Tec Voc High School to each receive funding in the amount of \$400 (total \$2,400) to support their attendance in the Human Rights and Holocaust Studies Program in Washington DC from April 26 to April 29, 2015 and that funding for substitute costs for two teachers for up to three days (total 6 days) be approved.

4. Request for Proposal – School Bus

A Request for Proposal was issued to three qualified dealerships to supply two 71 passenger Type C diesel school buses. Proposals were evaluated according to specifications provided by the Provincial Pupil Transportation Unit.

Following is a tabulation of the proposals received. Prices include destination charge and taxes are extra.

Supplier	Model	Price
Warner Industries	Thomas Saf-T-Liner C2	<u>\$92,636.20</u>
Fairway Specialty Vehicles	Blue Bird Vision	\$94,515.00
Maxim Inc.		No bid

All proposals have been reviewed by Division administration and the lowest acceptable proposal is recommended. Funding is available for this purchase.

Recommendation:

That the proposal from Warner Industries to supply two Thomas Saf-T-Liner C2 71 passenger school buses be accepted for a total price of \$185,272.40 plus Manitoba Sales Tax and Goods and Services tax.

Respectfully submitted,

P.E. CLARKE
Chief Superintendent

FINANCE/PERSONNEL COMMITTEE REPORT NO. 1-2015

To the Chair and Members
Winnipeg Public School Board

January 12, 2015

Your Finance/Personnel Committee reports as follows:

1. 2015/2016 Budget Discussions

Your Committee was provided with the results from a Pre-Budget Feedback Summary from District Advisory Committees and individual on-line surveys. Overall, parents indicated that they would support the continuation of many programs and services offered to students in the Division. The parents also discussed the need to expand or implement programs that address early years education supports for students with special needs, sustainable development programs, bully prevention and extracurricular activities such as after school programs.

Your Committee reviewed student enrolment data over a five-year period from 2009 to 2015. Your Committee was informed that since 2012/2013, when enrolment increased significantly, enrolment numbers have been fairly stable. Your Committee was presented with a summary of staffing for six years included in the budget over the five year period from 2009 to 2015.

Your Committee gave consideration to a confidential memorandum from the Chief Superintendent outlining expenditure items required to maintain programs, services, equipment and infrastructure due to changes in rates or costs such as; salary increases, personal leave days, maternity/parental leave levels/trends, vacation entitlements, and benefits. Your Committee also discussed increases in utilities and maintenance costs.

Your Committee agreed to continue budget discussions at the next Finance/Personnel Committee Meeting.

Respectfully submitted

SHERRI ROLLINS
Committee Chair

In Attendance:

Trustees: S. Rollins, C. Collins, A. Beach, C. Broughton (5:09), L. Naylor, M. Wasyliw,
K. Freedman, D. Koshelanyk, M. Babinsky
Administration: P. E. Clarke, R. Appelmans, C. Caetano-Gomes, K. Seiler, F. Mota,
R. Chartrand, T. Bobby, G. Heath, R. Carter, D. Edmond, J. Millar, B. Corbett, B. Lapointe, N. Roslinsky, K. Stuart

PUBLIC RELATIONS/COMMUNICATIONS COMMITTEE REPORT NO. 1-2015

To the Chair and Members
Winnipeg Public School Board

January 13, 2015

Your Public Relations/Communications Committee reports as follows:

1. Review of Terms of Reference

Your Committee reviewed the Terms of Reference for the Public Relations/Communications Committee and agreed that no changes were required.

2. Communications Plan

At a meeting held December 15, 2014, the Board of Trustees adopted the following motions to be referred to the Public Relations/Communications Committee for review;

- a) That the administration review its current communications and community engagement practices and identify areas upon which the Board of Trustees could improve public access to information and communication with the community.
- b) That the administration review community engagement options based on the new nine ward Board structure.
- c) That the administration report back to the Board of Trustees, by April 15, 2015, at the Public Relations/Communications Committee for discussion and review.
- d) That the administration perform a cost analysis of report recommendations.
Your Committee was informed that pending the Committee's recommendations, a cost analysis will be provided at a future meeting.

Your Committee reviewed the Division's existing Communication Plan as well as a draft copy of a revised Communication Plan.

Your Committee was informed that the Winnipeg School Division is working on several strategies to share information with the community and media. Your Committee was informed that the website is being updated regularly to reflect positive stories from across the Division's schools. The Division also prints the "Our Schools" newsletter which is distributed to schools and posted on the Divisions website. The administration is reviewing practices to manage the internet site with timely and relevant information for parents, students and public as well as the distribution of "Our Schools" and other communication such as the annual report. The goal is to promote Winnipeg School Division positive stories and increase community presence; and maintain positive media relations through timely cooperation on breaking new stories.

Your Committee requested information on the number of copies of "Our Schools" that is printed, including the cost and whether consideration should be given to reviewing the purpose of "Our Schools" and the method of distribution.

Your Committee discussed the possibility of using social media to enhance communication. Your Committee also discussed having translation services available. Your Committee was informed that the Division website includes a google translation program to assist in translating information posted on the website. In addition, when possible, the Division is able to print certain information into other languages.

Your Committee discussed posting the schedule of Board meetings more prominently on the website. Your Committee also discussed scheduling a meeting with the Technology Department in regards to questions on the new website. Your Committee was informed that Policy JFCBA – Appropriate Use of Communication Devices and Online information Resources was updated in October 2014 and is available on our website.

Your Committee discussed the importance of being mindful of possible consequences of posting on Facebook and that media training be in place for staff. Your Committee was informed that Winnipeg Teachers Association offers workshops on this issue.

Your Committee was informed that “My Site” portal will be introduced to staff shortly. Your Committee was also informed that teachers will have access to blog with their own students. Your Committee discussed that a presentation on “My Site” would be beneficial for the members at the next meeting.

Your Committee discussed our Winnipeg School Division logo and the rights for outside organizations to use it. Your Committee was informed that there will be more monitoring of twitter accounts by the Communications staff.

Your Committee enquired about the new portal site called “My Site” and was questioning if trustees will have access to this. Your Committee was informed that administration will provide this information at the next Committee meeting.

3. Budget Communication

Your Committee discussed the budget for Communications and felt that it was low considering that the list of things that are needed are costly and requested administration look into possible ways of optional printing costs. Your Committee was informed that a key message from the Chair will be distributed the day of the Provincial Funding news release to the public. Resources have been committed to update the Board’s Budget brochure to improve readership. Your Committee discussed offering the brochure in another language and was informed that it would be only printed in English at this time.

Your Committee was informed that Budget information is distributed through the school reader boards, school newsletters, and district advisory meetings. Your Committee suggested that Budget information be distributed to community centers and mentioned that there is no cost for this.

4. Media Training

Your Committee was advised that arrangements could be made for trustees to receive media training from an outside consultant. Your Committee was provided with tentative media training dates. Your Committee showed an interest in the media training and would like administration to confirm what the media training covers and if it is available on an individual basis. An update will be provided at the next meeting.

Respectfully submitted

KEVIN FREEDMAN
Committee Chair

In Attendance:

Trustees:

Administration:

K. Freedman, L. Naylor, C. Broughton, D. Koshelanyk,
P. Clarke, R. Appelmans, C. Caetano-Gomes, R. Carter,
B. Lapointe, K. Stuart

WSD/WINNIPEG POLICE SERVICES JOINT COMMITTEE REPORT NO. 1-2015

To The Chair and Members
Winnipeg Public School Board

January 15, 2015

Your Committee reports as follows:

1. Terms of Reference

Your Committee reviewed the Terms of Reference of the WSD/Winnipeg Police Services Joint Committee and recommended that the Terms of Reference be revised and updated.

2. School Education Section**2.1 Developing Safe Schools/Crisis Response Committee Updates**

Your Committee received an update on the Developing Safe Schools and Crisis Response Committees, including the structure. Your Committee was also advised that annual practices of emergency procedures are mandated by WSD. Schools are expected to have ten fire drills, three lock down drills and one evacuation drill per year. Your Committee was also informed that the Winnipeg Police Service is advocating for more accountability and standardization among schools and school divisions with respect to the completion of the mandated drills. Suggestion was made to utilize the resources available from the National School Boards' Association. To continue to enhance the effectiveness of evacuation drills, suggestion was made to video-tape evacuation drills as well as to request police officers to observe drills and provide feedback to the school team.

2.2 School Resource Officers

Your Committee was given some historical information on the School Resource Officer program in WSD. Your Committee was also informed that the School Resource Officer program is no longer considered a "pilot" as it has completed the 12 years that was original set for the project. The Third Annual Youth Safety Conference held in the fall at R.B. Russell High School was a success and that there are plans to ensure that this event happens annually. Finally, your Committee was informed that the SROs will be providing in-servicing to new administrators with WSD to ensure they understand the program and the resources available to them. Representatives from other school divisions will also be attending to observe how the program is run in WSD.

2.3 School Safety Patrols

Your Committee was informed that the process for training school safety patrols and ordering equipment has been changed – all information is now received on-line via CAA. Your Committee was advised that this process resulted in training being completed three weeks earlier in the 2014/15 school year than in previous years. Your Committee was also advised that non-emergency driving complaints may be made on-line through the CAA/School Patrol Safety website which are sent directly to the School Education Officer tracks violations and sends out Police Officers as necessary to deal with frequently occurring issues.

3. Winnipeg Police Service

Your Committee was informed that the Winnipeg Police Services will be implementing education sessions to students in Grades 3, 6 and 9 beginning in 2015 – 2016. Your Committee was advised that topics will include online safety, bullying, personal safety and drug abuse. Your Committee was also advised that there are plans in progress to record the educational sessions that the Winnipeg Police Service provide to classes in Winnipeg School Division and post them on our website for parents and community members to view.

Your Committee was informed that the Canadian Centre for Child Protection has an excellent website which provides information and steps to deal with student self and peer exploitation on the internet at www.NeedHelpNow.ca

Respectfully submitted,

Lisa Naylor
Committee Chair

In Attendance:

Trustees: L. Naylor, Dean Koshelanyk, M. Babinsky,
Police Department: Patrol Sergeant L. Bryce, Patrol Sergeant G. Mackenzie, Patrol Sergeant
S. Pollock,
Administration: E. Austin-Anderson, L. Belmore, J. Millar, L. Bjerring

FINANCE/PERSONNEL COMMITTEE REPORT NO. 2-2015

To the Chair and Members
Winnipeg Public School Board

January 19, 2015

Your Finance/Personnel Committee reports as follows:

1. Continuation of 2015/2016 Budget Discussions

Your Committee continued budget discussion on the confidential memorandum from the Chief Superintendent on Budget Requirements and Recommendations.

Your Committee discussed items required to maintain buildings and equipment including security of schools and stage curtains. Your Committee also discussed items required due to enrolment and service level changes which includes additional educational assistant staffing requirements for special needs and special education students; additional bus routes and driver positions are required; and a budget amount of \$320,000 has been reinstated in the 2015/2016 budget in regards to staggered school start/end times.

Your Committee recommended that the administration develop a strategy to revisit staggered bell times across the Division. Your Committee noted that considerable savings could be received through modification to staggered bell times on pick-up/drop-off locations.

Your Committee was informed that that Chair of the Board received a letter from the Minister of Education and Advanced Learning regarding accumulated surplus of school divisions in excess of 4% of operating expenditures. Your Committee noted that the Province is developing an accumulated surplus policy. Your Committee discussed the criteria for utilizing funds from reserve. Your Committee recommended that the Chair of the Board write a letter to the Minister of Education and Advanced Learning advising that the Division has been carefully managing the level of its reserve and that the Board has utilized reserve as part of its overall strategy to mitigate property tax increases.

Your Committee agreed to continue budget discussions at the next Finance/Personnel Committee Meeting.

Respectfully submitted

SHERRI ROLLINS
Committee Chair

In Attendance:

Trustees:	S. Rollins, C. Collins, A. Beach (5:30), C. Broughton, L. Naylor, M. Wasyliw, K. Freedman, M. Babinsky
Administration:	R. Appelmans, C. Caetano-Gomes, K. Seiler, F. Mota, R. Chartrand, T. Bobby, G. Heath, R. Carter, D. Edmond, J. Millar, B. Corbett, J. Smerchanski, R. Riel, B. Lapointe, N. Roslinsky, K. Stuart
Regrets:	D. Koshelanyk, P. Clarke

PENSION COMMITTEE REPORT NO. 1-2015

To the Chair and Members
Winnipeg Public School Board

January 21, 2015

Your Pension Committee reports and recommends as follows:

1. Election of Vice-Chair

An election was held for the position of Vice Chair. Russell Premack, Canadian Union of Public Employees Local 110 Representative, was elected to the position of Vice-Chair.

Your Committee adopted a motion to destroy the ballots.

2. Cost of Living Adjustment

Your Committee has given consideration to a report from the Actuary dated January 1, 2015 regarding the provision of a cost of living adjustment for pensioners. The adjustment would be paid from the Supplementary Pension Account which is a sub account of the Pension Fund, established for this purpose. Your Committee discussed the balance in the Supplementary Pension Account and the importance of taking the necessary steps to sustain the Account and provide pensioners in future years. Your Committee agreed that this matter would be studied by the working group tasked to review the measures required to sustain the Pension Plan.

Recommendation:

That a cost of living increase of .79% of the basic pension be approved effective January 1, 2015 for those pensioners whose pensions commenced on or prior to June 30, 2013, such increase to be applicable to all categories of pensioners, including beneficiaries of former employees entitled to a pension, and deferred pensioners.

3. Contributions to the Pension Fund

Your Committee gave consideration to a statement dated January 21, 2015 regarding the contributions to the pension fund. Your Committee received the statement on Contributions to the Pension Fund as information.

4. Pension Plan Membership, Pensioners and Disability Recipients

Your Committee gave consideration to two reports dated January 21, 2015 regarding the pension plan membership and disability recipients. Your Committee received the report on Pension Membership and Disability Recipients as information.

Respectfully submitted,

CATHY COLLINS
Chair

In Attendance:

Trustees:	C. Collins, M. Babinsky, A. Beach (12:14), D. Koshelanyk
Representatives:	B. Morrison, L. Randa, S. Dhaliwal, L. Tome, R. Premack
Observers:	D. Bronk, A. Araya
Administration:	R. Appelmans, A. Schalk, K. Stuart
Actuary:	D. Ellement, B. Ellement
Regrets:	T. Bobby

FINANCE/PERSONNEL COMMITTEE REPORT NO. 3-2015

To the Chair and Members
Winnipeg Public School Board

January 26, 2015

Your Finance/Personnel Committee reports as follows:

1. Continuation of 2015/2016 Budget Discussions

Your Committee continued budget discussions on the confidential memorandums from the Chief Superintendent on Budget Requirements and Recommendations. Trustees were reminded that these items are required in order to maintain existing programs and services for students and to sustain infrastructure/equipment.

Your Committee discussed items required due to enrolment and service level changes which included school resources officers, budget provisions for property taxes and Senior Years Off Campus program.

Your Committee requested a copy of the school resource officer evaluation report.

Your Committee discussed budget reductions, savings and cost control items which include stable enrolment, budget provisions for operational interest requirements have been reduced, and budget expenditure changes. Administration indicated that other possible budget savings, adjustments and cost control items have been identified for consideration by the Committee at an upcoming meeting. Your Committee also discussed provincial grants and initiative items including class size initiative, basic literacy program, student success initiative, Inner City Science Centre and Community Schools Program initiative.

Your Committee reviewed the confidential memorandum from the Chief Superintendent on additional draft budget expenditure recommendations totaling over \$3.3M which include items being proposed by administration for inclusion in the draft budget. The Chief Superintendent provided explanations and background regarding the items on the list. Your Committee discussed the importance of Early Childhood Learning and the implementation of the pilot project to provide a full day kindergarten program in four schools for the 2014/2015 school year.

Your Committee reviewed the confidential memorandum from the Chief Superintendent regarding proposed expenditures from reserve. Your Committee briefly reviewed the list of items and discussed the letter received from the Minister of Education and Advanced Learning regarding accumulated surplus in excess of 4% of operating expenditures. Your Committee agreed that the Chair respond to the letter. The Secretary-Treasurer advised the Committee that in light of the nature and timing of some of the school and facility items on the list, it would be prudent for specific investments to be expended through the establishment of a reserve in the Capital Fund. This would also result in the accumulated surplus in the operating fund reflecting the appropriate monies that are available to address operating contingencies. A motion to establish a capital reserve will be brought to the Board at a future meeting.

Finance/Personnel Committee Report No. 3-2015

Your Committee agreed to continue budget discussions at the next Finance/Personnel Committee Meeting.

Respectfully submitted

SHERRI ROLLINS
Committee Chair

In Attendance:

Trustees: S. Rollins, C. Collins, A. Beach, C. Broughton, L. Naylor, M. Wasyliv,
K. Freedman, M. Babinsky, D. Koshelanyk
Administration: R. Appelmans, C. Caetano-Gomes, F. Mota, G. Heath, R. Carter, D.
Edmond, J. Millar, B. Corbett, J. Smerchanski, R. Riel, N. Roslinsky, K.
Stuart
Regrets: K. Seiler, R. Chartrand

BUILDING/TRANSPORTATION COMMITTEE REPORT NO. 1-2015

To the Chair and Members
Winnipeg Public School Board:

January 29, 2015

Your Building/Transportation Committee reports as follows:

1. École LaVérendrye – Enrolment and Spacing Requirements

At a Special Meeting held January 19, 2015, residents of the Division appeared before the Board to discuss the overcrowding at École LaVérendrye. It was recommended that this item be referred to the Building/Transportation Committee for discussion.

At a Building/Transportation Committee Meeting held January 29, 2015, the Committee was provided an overview of the situation at École LaVérendrye and reviewed possible short term solutions for 2015/2016 and long term solutions for the 2016/2017 including relocation of a portion of the program or certain grade levels to Earl Grey School; Discontinuing the Earl Grey grade 7 and 8 Junior High programs and relocate grades 4, 5, and 6 from the milieu program at École LaVérendrye to Earl Grey for the 2016/2017 school year, with the remaining grades to transition to Earl Grey for the 2017/2018 school year; Establishment of a Milieu School in an existing setting; Sir William Osler as a milieu school; Open a new milieu school.

Your Committee was reminded that at a Board Meeting held December 15, 2014, the Board adopted the following recommendations:

Recommendations:

That the administration proceed with the following options outlined in the Accommodation of French Immersion Students École LaVérendrye summary provided by consultants.

- (a) Maintenance of the status quo whereby École LaVérendrye would continue to operate as a N-6 school in its present location.
- (b) Request additional classrooms from the Department of Education and Advanced Learning.
- (c) Explore the possibility of establishing a new French milieu program outside of the existing École LaVérendrye catchment area.

Your Committee was advised that prior to any action being taken by the Building/Transportation Committee, the Board of Trustees would need to reverse the motions previously adopted. As a result, your Committee adopted the following motions:

Building/Transportation Committee Report No. 1-2015

Recommendations:

- A) That the Notice of Motion requirements to reverse a decision as outlined in Procedural By-law 1203, section 33.1 be suspended.
- B) That the motion adopted by the Board of Trustees on December 15, 2014 as follows:
- i) Maintenance of the status quo whereby École LaVérendrye would continue to operate as a N-6 school in its present location.
 - ii) Request additional classrooms from the Department of Education and Advanced Learning.
 - iii) Explore the possibility of establishing a new French milieu program outside of the existing École LaVérendrye catchment area.
- be reversed.

At a meeting held February 2, 2015, the Board of Trustees amended recommendations as follows:

(The changes are reflected below in bold and italics.)

REVISED

- C) That community consultation take place with parents from Earl Grey School, École LaVérendrye, ***École Robert H. Smith School and Sir William Osler*** communities on the following:
- i) École LaVérendrye remain as Milieu school for the 2015/2016 school year;
 - ii) That the Earl Grey, grades 7 and 8 ***students*** be ***discontinued relocated*** for the 2016/2017 school year ***and onwards***;
 - iii) That École LaVérendrye Grades 4, 5, and 6 transition to Earl Grey for the 2015/2016 school year with remaining grades to transition during the 2016/2017 school year; and that the N-Grade 6 program at Earl Grey transition to École LaVérendrye during the 2016/2017 school year;
 - iv) Explore the possibility of establishing a new French milieu program outside of the existing École LaVérendrye catchment including Sir William Osler and Robert H. Smith for possible programs;
 - v) That administration provide an update on the status of enrolment, community consultation and a report to the Building/Transportation Committee in early June 2015; and
 - vi) That the results of the community consultation be presented to the Board of Trustees by April 13, 2015.
- vii) Maintenance of the status quo whereby École LaVérendrye would continue to operate as a N-6 school in its present location.***

Respectfully submitted

CHRIS BROUGHTON
Committee Chair

In Attendance:

Trustees: C. Broughton, C. Collins, M. Babinsky, M. Wasyliv, D. Koshelanyk, A. Beach, S. Rollins
Administration: P. Clarke, R. Appelmans, G. Heath, J. Millar, D. Edmond, R. Carter, B. Lapointe, K. Stuart